

# Description of Materials

U.S. Department of Housing  
and Urban Development  
Department of Veterans Affairs  
Farmers Home Administration

OMB Control No. 2502-0313  
(exp. 3/31/2024)

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The National Housing Act (12 USC 1703) authorizes insuring financial institutions against default losses on single family mortgages. HUD must evaluate the acceptability and value of properties to be insured. The information collected here will be used to determine if proposed construction meets regulatory requirements and if the property is suitable for mortgage insurance. Response to this information collection is mandatory. No assurance of confidentiality is provided.

Proposed Construction  Under Construction No. \_\_\_\_\_ (To be inserted by HUD, VA or FmHA)

Property address (Include City and State)

Name and address of Mortgagor or Sponsor

Name and address of Contractor or Builder

## Instructions

- For additional information on how this form is to be submitted, number of copies, etc., see the instructions applicable to the HUD Application for Mortgage Insurance, VA Request for Determination of Reasonable Value, or FmHA Property Information and Appraisal Report, as the case may be.
- Describe all materials and equipment to be used, whether or not shown on the drawings, by marking an X in each appropriate check-box and entering the information called for each space. If space is inadequate, enter "See misc." and describe under item 27 or on an attached sheet. **The use of paint containing more than the percentage of lead by weight permitted by law is prohibited.**
- Work not specifically described or shown will not be considered unless required, then the minimum acceptable will be assumed. Work exceeding minimum requirements cannot be considered unless specifically described.
- Include no alternates, "or equal" phrases, or contradictory items. (Consideration of a request for acceptance of substitute materials or equipment is not thereby precluded.)
- Include signatures required at the end of this form.
- The construction shall be completed in compliance with the related drawings and specifications, as amended during processing. The specifications include this Description of Materials and the applicable Minimum Property Standards.

### 1. Excavation

Bearing soil, type \_\_\_\_\_

### 2. Foundations

Footings concrete mix \_\_\_\_\_ strength psi \_\_\_\_\_ Reinforcing \_\_\_\_\_

Foundation wall material \_\_\_\_\_ Reinforcing \_\_\_\_\_

Interior foundation wall material \_\_\_\_\_ Party foundation wall \_\_\_\_\_

Columns material and sizes \_\_\_\_\_ Piers material and reinforcing \_\_\_\_\_

Girders material and sizes \_\_\_\_\_ Sills material \_\_\_\_\_

Basement entrance areaway \_\_\_\_\_ Window areaways \_\_\_\_\_

Waterproofing \_\_\_\_\_ Footing drains \_\_\_\_\_

Termite protection \_\_\_\_\_

Basementless space ground cover \_\_\_\_\_ insulation \_\_\_\_\_ foundation vents \_\_\_\_\_

Special foundations \_\_\_\_\_

Additional information

### 3. Chimneys

Material Galvanized, Stainless Steel \_\_\_\_\_ Prefabricated (make and size) \_\_\_\_\_

Flue lining material \_\_\_\_\_ Heater flue size \_\_\_\_\_ Fireplace flue size \_\_\_\_\_

Vents (material and size) gas or oil heater \_\_\_\_\_ water heater \_\_\_\_\_

Additional information

### 4. Fireplaces

Type  solid fuel  gas-burning  circulator (make and size) \_\_\_\_\_ Ash dump and clean-out \_\_\_\_\_

Fireplace facing Metal \_\_\_\_\_ lining \_\_\_\_\_ hearth Stone and wood \_\_\_\_\_ mantel Stone and wood \_\_\_\_\_

Additional information

**5. Exterior Walls**

Wood frame wood grade, and species #3 SPF  Corner bracing Building paper or felt \_\_\_\_\_  
 Sheathing 1/4" thickness \_\_\_\_\_ width \_\_\_\_\_  solid  spaced \_\_\_\_\_ o.c.  diagonal \_\_\_\_\_  
 Siding Vinyl grade \_\_\_\_\_ type Varform size 5" exposure \_\_\_\_\_ fastening Staple  
 Shingles Asphalt grade 20 Year type Fiberglass size 12x36 exposure \_\_\_\_\_ fastening 12" O.C.  
 Stucco \_\_\_\_\_ thickness \_\_\_\_\_ Lath \_\_\_\_\_ weight \_\_\_\_\_ lb.  
 Masonry veneer \_\_\_\_\_ Sills \_\_\_\_\_ Lintels \_\_\_\_\_ Base flashing \_\_\_\_\_  
 Masonry  solid  faced  stuccoed total wall thickness \_\_\_\_\_ facing thickness \_\_\_\_\_ facing material \_\_\_\_\_  
 Backup material \_\_\_\_\_ thickness \_\_\_\_\_ bonding \_\_\_\_\_  
 Door sills 2x4 SPF Metal Window sills 2x4 SPF #2 Lintels \_\_\_\_\_ Base flashing \_\_\_\_\_  
 Interior surfaces dampproofing, \_\_\_\_\_ coats of \_\_\_\_\_ furring \_\_\_\_\_  
 Additional information  
 Exterior painting material Vinyl Lap number of coats \_\_\_\_\_  
 Gable wall construction  same as main walls  other construction \_\_\_\_\_

**6. Floor Framing**

Joists wood, grade, and species SPF #3 other #2 SPF bridging 1 BEAM LAGS anchors \_\_\_\_\_  
 Concrete slab  basement floor  first floor  ground supported  self-supporting mix \_\_\_\_\_ thickness \_\_\_\_\_  
 reinforcing \_\_\_\_\_ insulation R-11 membrane \_\_\_\_\_  
 Fill under slab material \_\_\_\_\_ thickness \_\_\_\_\_  
 Additional information

**7. Subflooring (Describe underflooring for special floors under item 21)**

Material grade and species OSB EXPOSURE #1 size 19/32 type 4X8 T&G  
 Laid  first floor  second floor  attic \_\_\_\_\_ sq. ft.  diagonal  right angles  
 Additional information

**8. Finish Flooring (Wood only. Describe other finish flooring under item 21)**

Location	Rooms	Grade	Species	Thickness	Width	Bldg. Paper	Finish
First floor							
Second floor							
Attic floor	sq. ft.						

Additional information

**9. Partition Framing**

Studs wood, grade, and species #3 SPF MAIN size and spacing 2X4 16 OC Other 2X3 24" OC  
 Additional information

**10. Ceiling Framing**

Joists wood, grade, and species PRE-ENGINEERED TRUSS Other \_\_\_\_\_ Bridging 2"X3" MINIMUM  
 Additional information

**11. Roof Framing**

Rafters wood, grade, and species PRE-ENGINEERED TRUSS Roof trusses (see detail) grade and species #3 SPRUCE  
 Additional information

**12. Roofing**

Sheathing wood, grade, and species 7/16" OSB  solid  spaced \_\_\_\_\_ o.c.  
 Roofing SHINGLE (TAMCO) grade 20 YEAR size \_\_\_\_\_ type FIBERGLASS  
 Underlay FELTPAPER weight or thickness 15 LB/ size \_\_\_\_\_ fastening \_\_\_\_\_  
 Built-up roofing \_\_\_\_\_ number of plies \_\_\_\_\_ surfacing material \_\_\_\_\_  
 Flashing material GALVANIZED METAL gage or weight 30 GAGUE  gravel stops  snow guards  
 Additional information

**13. Gutters and Downspouts**

Gutters material \_\_\_\_\_ gage or weight \_\_\_\_\_ size \_\_\_\_\_ shape \_\_\_\_\_  
 Downspouts material \_\_\_\_\_ gage or weight \_\_\_\_\_ size \_\_\_\_\_ shape \_\_\_\_\_ number \_\_\_\_\_  
 Downspouts connected to  Storm sewer  sanitary sewer  dry-well  Splash blocks material and size \_\_\_\_\_  
 Additional information \_\_\_\_\_

**14. Lath and Plaster**

Lath  walls  ceilings material \_\_\_\_\_ weight or thickness \_\_\_\_\_ Plaster coats \_\_\_\_\_ finish \_\_\_\_\_  
 Dry-wall  walls  ceilings material \_\_\_\_\_ thickness \_\_\_\_\_ finish \_\_\_\_\_  
 Joint treatment \_\_\_\_\_

**15. Decorating (Paint, wallpaper, etc.)**

Rooms	Wall Finish Material and Application	Ceiling Finish Material and Application
Kitchen	PAPER COVERED SHEET ROCK-GLUE/STAPLE	STIPPLE ON 1/2" GYPSUM
Bath	PAPER COVERED SHEET ROCK-GLUE/STAPLE	STIPPLE ON 1/2" GYPSUM
Other		

Additional information \_\_\_\_\_

**16. Interior Doors and Trim**

Doors type 2 PANEL material MDF thickness 1 1/8"  
 Door trim type VINYL COVERED material MDF Base type VINYLCOVER material MDF size \_\_\_\_\_  
 Finish doors \_\_\_\_\_ trim \_\_\_\_\_  
 Other trim (item, type and location) \_\_\_\_\_  
 Additional information \_\_\_\_\_

**17. Windows**

Windows type METAL AND VINYL make CLAYTON SUPPLY material VINYL sash thickness \_\_\_\_\_  
 Glass grade \_\_\_\_\_  sash weights  balances, type \_\_\_\_\_ head flashing \_\_\_\_\_  
 Trim type \_\_\_\_\_ material \_\_\_\_\_ Paint \_\_\_\_\_ number coats \_\_\_\_\_  
 Weatherstripping type WINDOW FLASHING material \_\_\_\_\_ Storm sash, number \_\_\_\_\_  
 Screens  full  half type MESH number \_\_\_\_\_ screen cloth material \_\_\_\_\_  
 Basement windows type \_\_\_\_\_ material \_\_\_\_\_ screens, number \_\_\_\_\_ Storm sash, number \_\_\_\_\_  
 Special windows \_\_\_\_\_  
 Additional information \_\_\_\_\_

**18. Entrances and Exterior Detail**

Main entrance door material ALUMINUM width 38" thickness 1 3/8" Frame material MDF thickness 1"  
 Other entrance doors material ALUMINUM width 32" thickness 1 3/8" Frame material Metal thickness 1"  
 Head flashing \_\_\_\_\_ Weatherstripping type \_\_\_\_\_ saddles \_\_\_\_\_  
 Screen doors thickness \_\_\_\_\_ number \_\_\_\_\_ screen cloth material \_\_\_\_\_ Storm doors thickness \_\_\_\_\_ number \_\_\_\_\_  
 Combination storm and screen doors thickness \_\_\_\_\_ number \_\_\_\_\_ screen cloth material \_\_\_\_\_  
 Shutters  hinged  fixed Railings \_\_\_\_\_ Attic louvers \_\_\_\_\_  
 Exterior millwork grade and species \_\_\_\_\_ Paint \_\_\_\_\_ number coats \_\_\_\_\_  
 Additional information \_\_\_\_\_

**19. Cabinets and Interior Detail**

Kitchen cabinets, wall units material MDF lineal feet of shelves VARIES shelf width 11 1/2"  
 Base units material MDF OR PANELING counter top FORMICA edging SELF-EDGING  
 Back and end splash FORMICA Finish of cabinets PRE-FINISH number coats \_\_\_\_\_  
 Medicine cabinets make \_\_\_\_\_ model \_\_\_\_\_  
 Other cabinets and built-in furniture \_\_\_\_\_  
 Additional information \_\_\_\_\_

**20. Stairs**

Stair	Treads		Risers		Strings		Handrail		Balusters	
	Material	Thickness	Material	Thickness	Material	Size	Material	Size	Material	Size
Basement										
Main										
Attic										

Disappearing make and model number \_\_\_\_\_  
 Additional information \_\_\_\_\_

**21. Special Floors and Wainscot (Describe Carpet as listed in Certified Products Directory)**

Floors	Location	Material, Color, Border, Sizes, Gage, Etc.	Threshold Material	Wall Base Material	Underfloor Material
		Kitchen	VINYL LINOLEUM		
	Bath	VINYL LINOLEUM			OSB
Wainscot	Location	Material, Color, Border, Cap. Sizes, Gage, Etc.	Height	Height Over Tub	Height in Showers (From Floor)
	Bath				

Additional information \_\_\_\_\_

**22. Plumbing**

Fixture	Number	Location	Make	MFR's Fixture Identification No.	Size	Color
Sink	1	KITCHEN	STAINLESS STEEL			STAINLESS
Lavatory	2	BATHS	PORCELIN			WHITE
Water closet	2	BATHS	PORCELIN			WHITE
Bathtub	2	BATHS	ABS/FIBERGLASS		60"	WHITE
Shower over tub	2	BATHS	ABS/FIBERGLASS			WHITE
Stall shower						
Laundry trays						

Bathroom accessories  Recessed material \_\_\_\_\_ number \_\_\_\_\_  Attached material \_\_\_\_\_ number \_\_\_\_\_

Additional information \_\_\_\_\_

Curtain rod  Door  Shower pan material \_\_\_\_\_ \* (Show and describe individual system in complete detail in separate drawings and specifications according to requirements.)  
 Water supply  public  community system  individual (private) system\*  
 Sewage disposal  public  community system  individual (private) system\*  
 House drain (inside)  cast iron  tile  other PVC \_\_\_\_\_ House sewer (outside)  cast iron  tile  other \_\_\_\_\_  
 Water piping  galvanized steel  copper tubing  other QUEST PEX \_\_\_\_\_ Sill cocks, number \_\_\_\_\_  
 Domestic water heater type ELECTRIC \_\_\_\_\_ make and model RHEEM \_\_\_\_\_ heating capacity 210 \_\_\_\_\_ gph. 100° rise.  
 Storage tank material GLASS LINED \_\_\_\_\_ capacity 40 \_\_\_\_\_ gallons  
 Gas service  utility company  liq. pet. gas  other \_\_\_\_\_  Gas piping  cooking  house heating  
 Footing drains connected to  storm sewer  sanitary sewer  dry well  sump pump make and model \_\_\_\_\_  
 capacity \_\_\_\_\_ discharges into \_\_\_\_\_

Additional information \_\_\_\_\_

23. Heating

Hot water Radiators Radiant panel Circulator Return pump Make and model capacity gpm. Boiler make and model Output Btuh. net rating Btuh.

Additional information

Warm air Gravity Forced Type of system FAN FORCED DUCT SYSTEM Duct material supply ALUMINUM return GRILL Insulation R11 thickness 3 1/2" Outside air intake Furnace: make and model CARRIER Input 53,000 Btuh. output Btuh.

Additional information

Space heater floor furnace wall heater Input Btuh. output Btuh. number units Make, model

Additional information

Controls make and types THERMOSTAT

Additional information

Fuel: Coal oil gas liq. pet. gas electric other storage capacity

Additional information

Firing equipment furnished separately Gas burner, conversion type Stoker hopper feed pin feed Oil burner pressure atomizing vaporizing Make and model

Control

Additional information

Electric heating system type Input watts @ volts output Btuh.

Additional information

Ventilating equipment attic fan, make and model capacity cfm. kitchen exhaust fan, make and model

Other heating, ventilating, or cooling equipment

Additional information

24. Electric Wiring

Service overhead underground Panel fuse box circuit-breaker make AMP's No. circuits Wiring conduit armored cable nonmetallic cable knob and tube other Special outlets range water heater other DRYER Doorbell Chimes Push-button locations

Additional information

25. Lighting Fixtures

Total number of fixtures 16 Total allowance for fixtures, typical installation, \$ Nontypical installation WIRE AND BRACE FANS, LR, PRIMARY BEDROOM, DEN

Additional information

**26. Insulation**

Location	Thickness	Material, Type, and Method of Installation	Vapor Barrier
Roof	5.7"	PAPER BLOWN	BLOWN
Ceiling			
Wall	3.5"	FIBERGLASS BATTENS	/APOR BARRIER PLASTIC
Floor	3.5"	FIBERGLASS BATTENS	/APOR BARRIER PLASTIC

**27. Miscellaneous:** (Describe any main dwelling materials, equipment, or construction items not shown elsewhere; or use to provide additional information where the space provided was inadequate. Always reference by item number to correspond to numbering used on this form.)

**Hardware** (make, material, and finish.)

**Special Equipment** (State material or make, model and quantity. Include only equipment and appliances which are acceptable by local law, custom and applicable FHA standards. Do not include items which, by established custom, are supplied by occupant and removed when he vacates premises or chatties prohibited by law from becoming realty.)

**Porches**

**Terraces**

**Garages**

**Walks and Driveways**

Driveway width \_\_\_\_\_ base material \_\_\_\_\_ thickness \_\_\_\_\_ surfacing material \_\_\_\_\_ thickness \_\_\_\_\_  
 Front walk width \_\_\_\_\_ material \_\_\_\_\_ thickness \_\_\_\_\_ Service walk width \_\_\_\_\_ material \_\_\_\_\_ thickness \_\_\_\_\_  
 Steps material \_\_\_\_\_ treads \_\_\_\_\_ risers \_\_\_\_\_ Cheek walls \_\_\_\_\_

**Other Onsite Improvements**

(Specify all exterior onsite improvements not described elsewhere, including items such as unusual grading, drainage structures, retaining walls, fence, railings, and accessory structures.)

**Landscaping, Planting, and Finish Grading**

Topsoil \_\_\_\_\_ thick  front yard  side yards  rear yard to \_\_\_\_\_ feet behind main building  
 Lawns (seeded, sodded, or sprigged)  front yard \_\_\_\_\_  side yards \_\_\_\_\_  rear yard \_\_\_\_\_  
 Planting  as specified and shown on drawings  as follows:  
 \_\_\_\_\_ Shade trees deciduous \_\_\_\_\_ caliper \_\_\_\_\_ Evergreen trees \_\_\_\_\_ to \_\_\_\_\_ B & B  
 \_\_\_\_\_ Low flowering trees deciduous \_\_\_\_\_ to \_\_\_\_\_ Evergreen shrubs \_\_\_\_\_ to \_\_\_\_\_ B & B  
 \_\_\_\_\_ High-growing shrubs deciduous \_\_\_\_\_ to \_\_\_\_\_ Vines, 2-year \_\_\_\_\_  
 \_\_\_\_\_ Medium-growing shrubs deciduous \_\_\_\_\_ to \_\_\_\_\_ Other \_\_\_\_\_  
 \_\_\_\_\_ Low-growing shrubs deciduous \_\_\_\_\_ to \_\_\_\_\_

**Identification**—This exhibit shall be identified by the signature of the builder, or sponsor, and/or the proposed mortgagor if the latter is known at the time of application.

Date (mm/dd/yyyy) \_\_\_\_\_ Signature \_\_\_\_\_

Signature